



Meeting Minutes

Board Meeting Friday 18th October 2024

10.00 - 11.30 Pucks Oak Barn, Compton, GU3 1EG

Board Members

Stephen Rudd	SR
Gordon Jackson	GJ
Richard Murphy	RM
Rob Fairbanks	RF
Bill Biddell	BB
Jason Gaskill	JG
Carolyn McKenzie	CM
Ruth Hutchinson/Helen Raison	RH/HR
Zoe Channon	ZC

Officers

Lisa Creaye-Griffin	Director of SyNP Chair of the Countryside and Parks Forum	LCG
Mike Waite	Director of Research and Monitoring, SWT Chair of the SyNP Biodiversity Working Group	MW
Vivienne Greenough	Natural Environment Strategic Lead SCC Chair of the Local Sites Partnership	VG
Adam Brown	Local Nature Recovery Strategy Lead	AB

Agenda		Discussion	Actions Owner
Open	Welcome Present and Apologies	Welcome Guests and introduction of Sophie Holt, our new Administrative Officer Meeting started 10:03. Apologies – Carolyn McKenzie Vivienne Greenough Joined via Teams Meeting not recorded via Teams.	
Previous meeting minutes	Review of the previous meeting minutes. Actions from previous meeting, reviewed.	Previous Meeting Minutes Typos to be updated. Minutes approved. Actions Arising Letter has been sent to Jim McAllister's family. RM has sent the report to VG. S4N and its role in conditioning Monitoring ACTION: Add to Agenda for January Meeting. CM on Land management framework to be updated. DEFRA briefing – national framework. Local Environment Improvement Plan has been signed off as part of the devolution plan. One of 3 signed off by DEFRA. Finish review in January 25, publish by Spring 25. Expecting the review is about the delivery of the plan. Surrey plan to be updated in January. EIP Chapter 1 is the tied to the LNRS.	LCG/SH

		<p>Agreed to make this a rolling agenda item.</p> <p>ACTION: Email CM look to have an update in January. LMF/LEIP.</p> <p>ACTION: Start gathering emails for SyNP Message circulation.</p> <p>No comments back on the criteria for local sites from the Board. VG notified. The Criteria for agreeing Sites of Nature Conservation Importance has been approved by the Board</p> <p>ACTION: HR to have a conversation with VG on planners being aware of designations in relation to the Health and Planning</p>	<p>LCG/SH</p> <p>SH</p> <p>HR/VG</p>
<p>3. Refresh of Board Members</p>	<p>Lisa Creaye-Griffin</p>	<p>Terms of Reference – maximum of 12 members. 3 spaces. Members were updated on requirements for board membership. Missing areas identified: Developers and Business related, Youth. Discussions with partners. Suggested looking at Rural Housing Providers. ACTION: JG to advise suggestions. Also suggest planner contact. MW suggested planners. ACTION: Board members are welcome to suggest suitable partners. Timeline: Update in January 2025. Target to have board positions in place by Spring 2025.</p> <p>RF raised point regarding Officers and Board members. All representing nature rather than the organisation and advocate for nature and nature recovery. Proposal to contact Surrey Housing Group. GJ will be standing down from the Surrey Hills Society in October 2025. It may offer an additional place on the SNP board. SR proposed a revisit of the pillars of representation that were drawn up. Reminder that we need to find people who are also interested to support the board. ACTION: Email the board members with the documents. BB talked about the length of term for the board. Happy to be rotated if the time has come. Important to plan succession so that rotation does not leave gaps in the board membership. ZC raised that the role of the SNP needs to be clear. Key objectives and deliverables need to be clear prior to recruitment. LCG roles is around facilitation and monitoring. GJ Education and advocacy is key. AB worth learning from other Nature Partnerships – Essex. How they are governed, their purposes and set up. RM Align into Nature South East Visible outcomes from SNP.</p>	<p>JG</p> <p>MW</p> <p>ALL</p> <p>LCG</p> <p>LCG</p>

Director update	Lisa Creaye-Griffin – Director	<p>Report circulated in advance of the meeting. As a result of the workshops, education and communication are identified as key. Engagement and Communications group as part of the SNP, bringing organisations together to identify the gaps. E.g. Dog information going out via multiple groups. Currently uncoordinated. Map what's out there and discuss upcoming theme. Key following the LNRS delivery.</p> <p>Audit of comms going out to identify how we get good messaging out. Inconsistent messaging across the different organisations is creating confusion. ZC Heathland code could be used as a pilot as a proof of concept. MW Royal Holloway have funding to review messaging around dog walking. AB LNRS has a skeleton comms group already, predominantly Council and Wildlife trust. LCG there are large groups running national comms e.g. NT, RHS, RSPB etc. Surrey Nature Day has shown there is a need for a calendar of events.</p> <p>GJ raised concern about the viability of bringing together large organisations. SR Evidence it by bringing information together. Draw attention to the conflict. JG view it from a grassroots perspective. BB the problem exists with the people who do not understand. Being present (onsite in person) has had a huge impact on the change with local dog walkers at Puttenham.</p> <p>GJ proposed produce a series of case studies. What's happened Hampton Estate e.g. Views of people who cannot access the countryside. Growing Together project – transport is the key issue. Duplication must be avoided. Establish Officer for Comms and Engagement and how to resource the group.</p> <p>ACTION: Set up a new working group – merge the LNRS existing group into it.</p> <p>Timeline: By Early 2025</p>	LCG
SENP update	Lisa Creaye-Griffin	<p>South East Nature Partnership will now be known as Nature South East to align with other regional nature partnerships.</p> <p>Natural England want to see NSE evolve. December workshop has been set up. Invites due by the end the week. 2-3 people per nature partnership.</p> <p>ACTION: RM and LCG to attend.</p>	RM/LCG
Budget	Lisa Creaye-Griffin – Director	<p>This year budget and the forward Budget is to be circulated, awaiting a couple of missing items and will be sent as soon as it is ready.</p> <p>AB confirmed R4C Invoicing for October Workshops will be paid for by SNP.</p> <p>SWT are contracting the directors to agree the Service level Agreement with SNP. AB is drafting the SLA with SCC.</p> <p>ACTION: To circulate to the board members.</p> <p>Timeline: By November 2025</p>	LCG
Update on Surrey Nature Recovery programme	Adam Brown	<p>Completed first set of workshops in August. Second set of workshops have commenced with 2 left to run.</p>	

		<p>Testing the draft set of Priorities at the workshops. To be finalised by the middle of November. Deliverable actions are coming through the workshop feedback. Mapping Phase Nov 24 – Feb 25.</p> <p>Delay - complete draft map won't be done by December but will be ready in March 2025. Review and sign off by the supporting Authorities is during the election campaign. County Council Pre-Election campaign has delayed the public consultation to May. (Elections May 1st 2025). First baseline map is available online, some SNCI boundaries have been identified as differing due to map update issues. AB meeting to discuss reconciliation. Spelthorne and Surrey Heaths as an example. Technical document will be created with a summary document for the general public – infographics and key steps.</p> <p>ACTION: MW to provide an updated glossary to AB Timeline: End October 2024</p> <p>ACTION: Send a Draft Set of Priorities to the SNP Board. Link to Map and updated Glossary. Timeline: Early November 2024</p>	<p>MW</p> <p>AB</p>
Update on the CMPs	Zoe Channon	<p>River Catchment Partnerships.</p> <p>Annual Review on 10th October. County level - combined multiple organisations to get the synergies of the work being done that are often quite separate. West Horsley have implemented some flood management works which the delegates could walk round to see.</p> <p>Good cross county water monitoring, synergistic working of groups and bring together the data. SERT are leading. Looking forward to Landscape recovery and the role of the Rivers, Water and Climate resilience.</p> <p>Challenge is how to scale up and effectively bring the engagement together. Looking at other catchments and the Rivers Trusts to see how they have scaled up. £25K Funding, which doesn't cover the salary of the Individual managing it, nor the other organisation members contributing.</p> <p>3 pilots going through water piloting - £3M assigned, but due funding is in jeopardy. Sponsorship for future annual events to avoid using the grant funding pot. Sponsorship has to be ethical.</p> <p>ACTION: Alex Adan Introduction for ZC – Head of partnerships. Timeline: End of October 24</p>	AB
Biodiversity Working Group Workshop	Mike Waite – Chairman	<p>Update on work of the BWG.</p> <p>Haven't met since the last meeting. Next meeting dates: 22nd January. 21st May. And a date to be agreed in September.</p> <p>ACTION: AB to send MW the recording of previous meeting so that minutes can be issued by MW and updated to the SNP website.</p>	AB/MB
Surrey Local Sites Partnership	Vivienne Greenough	Local Sites Partnership	

		<p>Running again. Meeting every 6 weeks to get through the backlog for SNCI. Signed off SNCI criteria – going live on Website.</p> <p>Asked for suggestions on how to spread the word. ACTION: Email Vivienne with suggestions</p> <p>MW important to proposers of new sites. Through the Surrey Planning Opportunities. Needs to go to Planning Policy Officers.</p> <p>5 Sites at previous meeting. Identifying landowners – BC and PC level.</p> <p>Meeting upcoming for 5 sites. Alastair to circulate the information. Data update in local plans must match the LNRS. Meeting twice a year is the future plan. Action with AB to resolve</p>	<p>ALL</p> <p>AB</p>
<p>11. Conclusion</p>	<p>Round table updates from Board Members</p>	<p>To include update on Greener Futures Board from CMc – Defer to January Meeting</p> <p>JG – No additional comments</p> <p>ZC – Large scale Heathland.</p> <p>HLF Heathland connections, investment readiness funds. Landowner engagement linking in with the species focus from the LNRS.</p> <p>Nature based solutions team advising.</p> <p>Grassland inventory project – looking at old grassland sites. Wider partnerships working for Surrey Botanical. 3 years seed corn funding from NE. Year 1 trialled for SPFs. Report and working draft of the site inventory due by December 2024. Exercise to gain permission with landowners to survey. SWT team delivering.</p> <p>BB – Delighted that the estate can be part of the partnerships. Puttenham common takes time but worthwhile. Regenerative hop growing practice. New Head of Farming. Will has moved on to a new opportunity. RM Thanked BB for the support that Hampton provides.</p> <p>SR – Heathland connections Nature Recovery Project, DEFRA funded. May end in March 2025. Part of the legacy securing is the Super National Nature Reserve to be declared. Seeking final approval Natural England Board in November 2024. Mapping and getting ready for launch in Spring 2025. Media/VIP event.</p> <p>Landscape Connections bid from National Lottery £10M bid for the Heathland across Surrey and other counties. Working at scale. So much potential in the Heathlands for the next 10-20 years.</p>	<p>CMc</p>

	<p>Landscape Recovery – round 3. Landowner engagement is key. Meeting next week – funding bid due for 21st November.</p> <p>Surrey Hills Boundary Review – consultation review is live and closes 10th December. Next step is the Legal Audit Draft. 30% increase of the Surrey Hills National Landscape.</p> <p>RF Environmental Management Scheme – Scheme for staff to extend for 2 years.</p> <p>Management Plan – survey going out today people place and climate.</p> <p>November 6th Landowner Farmer meeting.</p> <p>13th November Symposium ‘Nature Calling’ - Surrey University.</p> <p>22nd November – Shalford PC. Needs help with Facilitation,</p> <p>Governance review ongoing at the moment.</p> <p>New leadership at South Downs NP– keen to engage. Also keen to engage with River Catchment Partnerships.</p> <p>Deep strategy – distribute by end December 2024.</p> <p>Code of Conduct – keep measures on the ground to reinforce the learning.</p> <p>RM - Thank you to RF for all his help.</p> <p>RM – University of Surrey nothing further to add.</p> <p>MW – Nothing to add.</p> <p>LCG – Nothing to add.</p> <p>GJ – Presented the Surrey Hills Society Views – page 7. Map has since been updated and the expansion is going cross boundary. East Hampshire. 10 km².</p> <p>Funding Issue for the society and sustainability beyond March 2025. Issue is with the short-term nature of the funding and difficulty to plan. Hedge planting 8 kms planted and up to 12kms over the winter.</p> <p>Trust Fund – long term that works for Nature and conservation. Should be a big focus – fund of £200K set up a few years ago – low donations. £10-15K spent a year.</p> <p>South Downs have a good funding structure.</p>	
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	<p>SR – Nothing to add</p> <p>Meeting Closed 11.50</p>	
<p>Date and Time of Next Meeting</p>	<p>Annual Review Tuesday 17th December 2024 11.30-14.00 in the Hazel Room, Nower Wood. Refreshments Provided.</p> <p>Sign up on Eventbrite:</p> <p>https://www.eventbrite.co.uk/e/surrey-nature-partnership-annual-review-tickets-988326389837</p> <p>Dates for 2025: Document Attached.</p> <p>All 10am – 12 noon Friday 24th January 202 – Pucks Oak Barn. Friday 11th April 2025 - Teams Link to follow. Friday 27th June 2025 – Pucks Oak Barn. Friday 17th October 2025 - Teams Link to follow. Annual Review TBC - pencil in Friday 12th December 2025</p>	